

Parish Personnel Table

3:00 p.m. Sept. 9, 2019

1. Members attending: Nan Crary, Aloise Hauge, Heather Goodrich, and Pastor Janine at ROH office. Absent: Brian Pollmann.
2. **2020 health insurance enrollment**: enrollment for 2020 needs to be entered into the system by Sue Benson between Oct. 1 and Oct. 25. Pastor Janine indicated she plans to continue with the same coverage she has currently.
3. **Office Administrator position**: discussion with New Journey UCC is proposed to determine if benefits might be possible in 2020 through contracted hours. Pastor Janine will contact Pastor Jill Warner to start the research.
4. **Vacation Leave policy in ROH Employee Handbook**: more research is needed to clarify ROH history. Then policy language consistent with past practice will be drafted for consideration at a future meeting.
5. **Next meeting**: The next meeting is scheduled for Monday, Nov. 11, 2019 at 3:00 p.m. (No meeting in October)