

Parish Personnel Table

3:00 p.m. March 11, 2019

1. Members attending: Pastor Laura, Nan Crary, Aloise Hauge, and Heather Goodrich at ROH office. Absent: Brian Pollmann.
2. **Welcome:** Heather Goodrich was welcomed as a new member to the Parish Personnel Table.
3. **Computer replacement:** Two quotes were reviewed. Stream Computer Consulting (Chris Wilke) quoted \$3,588.74; Tech Bros quoted \$4,048.04. One additional quotation is anticipated from Victor Garcia, Victor's PC Solutions for refurbished alternative. Parish Personnel is supportive of this purchase and asked Brian and Pastor Laura to coordinate with the Finance Table to make the purchase. In the future, Parish Personnel will defer to the Finance Table to schedule and purchase replacement computer equipment as needed.
4. **Lockbox:** The new lockbox is working well.
5. **Office Administrator 90 day review:** Pastor Laura will set a meeting date for Julie Lofdahl's 90 day review and include a member of the table at the meeting. The wage adjustment will be communicated to the Finance Table.
6. **Next meeting:** the next meeting is scheduled for April 8, 2019 at 3:00 p.m.