Parish Personnel Table

3:00 p.m. November 5, 2018

1. Members attending: Pastor Laura, Nan Crary, Brian Pollmann and Rachel Stearns at ROH office.
2. **Performance evaluations:** Rachel and Nan will meet with Sara on Tuesday Nov. 13 for an exit interview. Sara’s resignation is effective Nov. 21, 2018. The table discussed feedback to Pastor Laura from a survey of 10 members of the congregation.
3. **Temporary hiring service:** the table agreed unanimously to engage the services of temp agency to secure a temporary office administrator as soon as possible in order to provide time to consider other staffing solutions that would provide more sustainability than the 15 hour per week position of office administrator.
4. **Next meeting:** The next meeting is scheduled for 3:00 p.m. December 10, 2018 at the ROH office.